**Train the trainers workshop**

1. With what type of institution are you currently principally affiliated?

|  |
| --- |
|  [ ]  Data provider/archive |
|  [ ]  Library |
|  [ ]  Higher education institution (university, university of applied sciences) |
|  [ ]  Public administration |
|  [ ]  Private sector |
|  [ ]  Other: (please specify)   |

1. What is your current principal activity?

|  |
| --- |
|  [ ]  Support staff |
|  [ ]  Librarian |
|  [ ]  Student |
|  [ ]  Teaching or research assistant |
|  [ ]  Doctoral student |
| [ ]  Lecturer/post doc |
| [ ]  Professor |
| [ ]  Researcher |
|  [ ]  Other: (please specify)   |

**General questions about the workshop**

1. What is your overall evaluation of the workshop?

|  |
| --- |
|  [ ]  Very poor |
|  [ ]  Poor |
|  [ ]  Fair |
|  [ ]  Good |
|  [ ]  Very good |

1. How would you assess the contents of the following chapters of the online module?

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Chapter 1: Plan RDM  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Very poor Very good |
| Chapter 2: Organise & Document data |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Very poor Very good |
| Chapter 3: Process data |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Very poor Very good |
| Chapter 4: Store data |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Very poor Very good |
| Chapter 5: Protect data |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Very poor Very good |
| Chapter 6: Archive & Publish data  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Very poor Very good |
| Chapter 7: Discover |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Very poor Very good |

1. To what extent do you agree with the following items? (Please circle the appropriate number on the scale)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| The materials provided by CESSDA for training are appropriate (documents, powerpoint presentation…)  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Strongly disagree Strongly agree |
| The pace of the workshop was appropriate |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Strongly disagree Strongly agree  |
| The length of the workshop was appropriate |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Strongly disagree Strongly agree  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| The instructor(s) was/were knowledgeable |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Strongly disagree Strongly agree |
| I will be able to use what I learned to provide trainings within my institution |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Strongly disagree Strongly agree |

1. At the end of the workshop, do you feel you know:

|  |  |
| --- | --- |
| Which tools to use for data management | [ ] Yes [ ] No  |
| Where to find information in the module | [ ] Yes [ ] No  |
| The arguments and considerations to make data open | [ ] Yes [ ] No  |

**Questions on data management training**

1. Have you so far been involved in the training of data management topics?

|  |
| --- |
| [ ] Yes[ ] No 🡪 go to question 8 |

1. Before taking the workshop, how comfortable were you to teach the following topics? (Please circle the appropriate number on the scale)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Data management planning  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Not comfortable Very comfortable | Not applicable |
| Organisation and documentation |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Not comfortable Very comfortable | Not applicable |
| Data processing |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Not comfortable Very comfortable | Not applicable |
| Data storage  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Not comfortable Very comfortable | Not applicable |
| Data protection |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Not comfortable Very comfortable | Not applicable |
| Archiving and publishing  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

 Not comfortable Very comfortable | Not applicable |
| Discover |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

  Not comfortable Very comfortable | Not applicable |

1. After taking the workshop how comfortable, do you feel to teach the following topics? (Please circle the appropriate number on the scale)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Data management planning  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

  Not comfortable Very comfortable |
| Organization and documentation |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

   Not comfortable Very comfortable |
| Data processing |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

  Not comfortable Very comfortable |
| Data storage  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

  Not comfortable Very comfortable |
| Data protection |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

  Not comfortable Very comfortable |
| Archiving and publishing  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

  Not comfortable Very comfortable |
| Discover |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 | 2 | 3 | 4 | 5 |

  Not comfortable Very comfortable |

1. How do you plan to use the Data Management Expert Guide as part of your future workshops? (Please tick the relevant statements, several answers possible)

|  |  |
| --- | --- |
| I plan to use the training materials provided by CESSDA | [ ]   |
| I plan to give participants clear assignments based on the online module (pré-requistes, homework) | [ ]   |
| I plan to encourage participants to consult the RDM Expert Tour guide (useful resource)  | [ ]   |
| I have no plans yet | [ ]   |

**Suggestions and Comments**

1. Do you have any suggestions how the Data Management Expert Guide could be improved (content, structure or organization)?

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. It is important for us to keep improving the Data Management Expert Guide. We are seeking to speak to a few people to further discuss data management training needs and the online tool.

If you would be willing to take part in a short (10-15 minutes) phone interview, please enter your e-mail address below.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**THANK YOU VERY MUCH!**